

AGENDA
OAC Technical Council Teleconference
October 19, 2017 - 2 PM EST

Attendees

Jim Spalla
Time Hoesli
Melissa Staffeld
Rob Jessee
Bill Wright
Lyle McMillan
Evan Rothblatt

Not in Attendance

Kristen White
Barbara Wessinger
Ron Johnson
Jill Hendrickson
Keith Platte
Matt DeLong
Wendy Knox
Dawn Horan
Rod McDaniel
Keith Melvin
Randy Parks
Joi Singh
Clyde Johnson

1. Welcome, Roll call (Jim Spalla, Chair and Barbara Wessinger, Co-Chair)
Note: Barbara is unable to attend. **Jim took a roll call.**
2. Motion to accept August 17, 2017 Technical Council Meeting Minutes deferred until next meeting. **As Barbara was not able to make this meeting, this item is deferred until the next technical council meeting.**
3. NCHRP Proposal – Signs Impacted by Highway Projects:
Status report (Evan Rothblatt, Keith Platte, and Jim Spalla)
 - a. Panel for NCHRP 20-07/Task 413 has been approved
 - b. Identify up to 3 potential proposers to be invited to submit a proposal. Done
 - c. Proposed RFP finalized and advertised. Proposals due 10/31/17.
Have a list of 9 proposers, the rfp was finalized and sent out. Proposals due October 31, 2017.
4. Florida Research Project – Effective Control Measures Synthesis:
Status report (Jim Spalla/Rob Jessee) **Rob discussed the final report for the Florida Research Project, and has made the report available to the technical council members. This will be discussed at the conference in 2018.**
5. Advance Notice of Proposed Rulemaking (ANPRM) Project:
Status report (Clyde Johnson)
 - a. Revisions by Tim, Rod and Lyle
 - b. Finalize and send to AASHTO for submittal to FHWA
 - c. Need of a due date for comments & comments to be reformatted. (Evan)
23 CFR Part 750. This has been submitted on Sept 20 to the AASHTO leadership. Evan told us that the ANPRM needed to be re-tooled in a different format, so this issue is still pending.
6. Membership to the Tech Council – Review of July’s recommendation
 - a. Suggested policy:

*Allow attendance of non-Technical Council members to bi-annual conference calls by approval of the chair. Bi-Annual conference calls will be held August and December (April is the annual conference and is open to all). The remaining 9 conference calls will be classified as “workshops” and closed to non-Technical Council Members. Should anyone act in a manner counterproductive to the committee/tech section/tech council during the bi-annual conference calls, it is at the chair’s discretion to remove them from a meeting and/or rescind the offer to participate. (*FYI: OpenVoice, which is the conference call service utilized by AASHTO, allows the moderator to drop callers if needed, so long as their phone number is known. Shows a listing of phone numbers on the line and they can be muted/dropped.)*

Jim verifying if there are any issues with this suggested policy. Evan is going to send us an operations guide. The Charter will serve as the operations guide. If there are any differences, there can be an amendment or appendix to state the differences for our committee. The first draft of the Charter is being reviewed by Matt and Randy. After that, Keith and Jim will review to ensure it is in line with other committees. The final charter is due December 1.

- b. Other committees/technical sections/tech service programs:
 - AASHTO NTPEP (National Transportation Product Evaluation Program): Allows 2 separate industry members (or associations) to participate on behalf of the industry as a whole, may only have 1 person represent said company/association on a call (no conference rooms of their personnel sitting in and participating/dominating the call), and are on an annual rotation so that other industry partners may participate. Non-voting capacity.
 - AASHTO SOM (Subcommittee on Materials): industry may request approval from the technical section chair to become a “friend” of the technical section. Non-voting status, only one person per company/association, not limited but the chair typically should ensure there is balance so that industry does not outnumber the state members.
 - c. Development of an overall operations guide for the ROWUOAC is one of the tasks that are slated to for the ROWUOAC committee. (Evan)
7. Draft change in nomenclature - “OAC Technical Council” will be called “OAC Subcommittee.” (Evan) *There may be confusion with the old structure of “subcommittees” but AASHTO may call the technical councils subcommittees anyway. Table this, Jim asked the council what they would like to be called.*
 8. 2018 Co-located conference Update – (Jim Spalla) *Planning meeting December 5,6,7 in Baltimore. Florida is still waiting on approval to travel.*
 9. Update list of technical council members due to AASHTO. *Evan had sent Jim a list of Technical Council members. Jim will send this list out, in an effort to update this information.*
 10. New Business *No new business brought up.*
 11. Adjourn – next meeting – November 16, 2017 at 2PM EST