

**AASHTO Subcommittee on Right of Way, Utilities, and Outdoor Advertising
Technical Council on Utilities Project Scoping and Coordination**

Meeting Minutes
March 11, 2014
10:30 AM-12:00 PM EST

Purpose - The purposes of the technical council are to:

- encourage and facilitate broader participation among the state DOT's
- allow people, who have a special interest in some technical aspect of utility project scoping and coordination to meet to compare notes and share ideas for improvement
- use the ideas to help the Subcommittee plan for future work efforts, research and conference programs

Attendees - (see members highlighted in blue on the attached member list)

Current Items:

- Report for the annual AASHTO Conference – Larry and Jennifer will be giving a report at the Utility Director's meeting.
- Buy America Research Request – The request was submitted in October of 2013.

New Items:

- We discussed having a face to face meeting at the AASHTO conference in Utah.
- John Midyette would like to send an email out about gathering information for the SUE scopes of work.
- Jennifer gave a demonstration of the Kentucky Transportation Cabinet's newly released utility and rail coordination tracking system.

Action Items:

- Larry will contact the AASHTO Subcommittee to see if there will be time on the agenda for the technical councils to meet and to see if there's any feedback on the council's report.
- Larry will check with the AASHTO Subcommittee to see if the request for Buy America Research was approved or not.
- John is going to send an email out about gathering information for the SUE scopes of work.

Future Meetings:

- The next (webex) meeting will be in June. The date and time needs to be determined.