

AASHTO Subcommittee on Right of Way, Utilities, and Outdoor Advertising
Technical Council on Utilities Project Scoping and Coordination
Meeting Minutes

April 29, 2015
8:00 PM - 9:30 PM EST

Purpose – The purposes of the technical council (TC) and the meeting are to:

- encourage and facilitate broader participation among the state DOT's and allow people, who have a special interest in some technical aspect of utility project scoping and coordination to meet to compare notes and share ideas;
- use the ideas to help the Subcommittee plan for future work efforts, research and conference programs;
- and make the work of the Technical Councils more visible to the Subcommittee membership in order to encourage participation.

Items Reviewed:

- We reviewed:
 - Annual Report Information
 - the power presentation (its being put on the website)
 - Future Topic Items
 - Prequalification's for SUE (other Technical Council)
 - Resources
 - Performance
 - Expertise
 - ASCE – training and certification
 - National Coordination training

Session and Research Topics:

- We went over lists of session and research topics.
- The request for Utility Coordination Best Practices for Design Build and Alternative Bidding was selected by AASHTO this year for a NCHRP 20-07 project.

Action Items:

- Get requests for research projects.
- The TC subcommittee is going to continue gathering information and working on drafting a standard scope of work for SUE.
- Put requests for research projects that were not approved on the website.
- Start thinking about items for the annual report.

Future Meetings:

- The next meeting will be on June 18th, September 17th and December 17th.