

AASHTO Subcommittee on Right of Way, Utilities, and Outdoor Advertising
Technical Council on Utility Project Scoping and Coordination
(http://rightofway.transportation.org/Pages/UtilityScoping_Coordination.aspx)
Meeting Minutes

September 17, 2015
10:30 to 12:00 EST

Purpose: Review the purpose

The purposes of the Technical Council are to:

- encourage and facilitate broader participation among the state DOT's
- allow people, who have a special interest in some technical aspect of utility project scoping and coordination to meet to compare notes and share ideas for improvement
- use the ideas to help the Subcommittee plan for future work efforts, research and conferences
- provide an annual report on current issues for the Subcommittee's Executive Board meeting in January on the council's discussions and activity.

Attendees: (see the members highlighted in **yellow** on the attached member list)

Current Items: We went over the items listed below.

- Annual Report
 - We went over the format for the draft report.
- Research Requests & Topics
 - We went over the two requests that have been approved and the two requests that were submitted.
- Technical Council Subcommittees
 - John Midyette is getting information. He will give an update at the next meeting.
- Training Development (Kenny Franklin)
 - Update to be provided at the next TC meeting.
- Master Agreements (Larry, Richard, Matt, Cesar and Jennifer)
 - It has been tabled until we see what the NHI develops for a web based course.
 - NHI course RFP is expected to be out in June 2016.
- Prequalifications for SUE
 - The TC members have been asked to review the ASCE Prequalification Criteria for SUE Consultants from Jim A. (**It is not to be shared with anyone outside of the Technical Council**).

New Discussion Items:

- Soft Clash Detection Research Proposal
 - This subject was tabled as a proposal and needs quite a bit of discussion. We plan to revisit it at our next TC meeting.
 - There was a suggestion to consider it as a conference presentation subject before we move into research proposals.
- 3D Modeling
 - Brought up by TC member and will be on next TC agenda.
 - General discussion revolved around how much practical usage is in place nationally.
- ASCE New Institute – Utility Engineering and Surveying Institute
 - Our TC member are invited to join this group as well.

- <http://www.asce.org/utility-engineering-and-surveying/utility-engineering-and-surveying-institute/>

Actions Items:

- Have the draft report to the council by the middle of November.
- Provide comments on the prequalifications for SUE to Jennifer by September 25.
Technical Council recommendations will be consolidated and submitted by September 30.

Future Meetings:

- The next meeting is scheduled for December 17th from 10:30 AM to 12:00 PM EST.