

AASHTO Subcommittee on Right of Way, Utilities, and Outdoor Advertising
Technical Council on Utility Project Scoping and Coordination
Meeting Minutes

December 17, 2015
10:30 to 12:00 EST

Purpose: Review the purpose

Introductions: 20 of 40 members in attendance (Attending members are highlighted on the attached TC member list.)

Current Discussion Items:

- Annual Report Review – No comments from TC
- TC Subcommittee Update – John Midyette has continued to gather information from additional agencies. John suggests that we start reviewing the data gathered. He plans to start a review of the data and a cursory analysis for consistencies and commonalities in late January or February. The TC Subcommittee will cooperatively work with the applicable ASCE work. This group will also provide comments and otherwise support the ASCE SUE and Mapping standards when those standards are roughed out.
- ASCE Institute Activities – Jim Anspach provided a report on many activities of the new ASCE Institute. Jim expects that this TC will be asked to review and comment, and the TC has agreed to contribute. Activities noted include:
 - SUE Prequalification Update – ASCE has taken the feedback provided by the TC and has incorporated applicable commentary. The TC requests to review the revised documentation.
 - Utility Infrastructure Mapping – An RFP is being developed and the TC will continue to be updated.
 - SUE Mapping Scope of Work Standards are being drafted out of ASCE – The draft of these standards will be provided to TC for review.
 - ASCE As-Built Standard is being developed – The draft of these standards will be provided to TC for review.
- Utility Coordination in University Curriculum (6 or 7 universities interested)
 - ASCE National Certification Programs being developed for universities.
 - Local community colleges targeted with ASCE effort
 - Design Build Projects Utility Coordination Curriculum for Masters Programs
 - ASCE group will be able to provide TC a report for the next meeting.
- Training Development Update – Kenny Franklin is teaching and NHI course for utility coordinators. He has been polling subject matter experts about interest in additional utility coordination training. FHWA and NHI are considering the development of online training courses on the Utility Conflict Matrix and SUE / Locating Technologies.
- Cost Estimation and Scheduling Training – The Gus Amali has interest in training that covers cost estimating and scheduling. FHWA Ken Leuderalbert concurs that

this is valuable. We need to explore this subject further, and recommend action once we have a good idea of whom could offer and what we the scope would include.

- Most recommended Annual meeting session topics (approximate order of interest)
 1. **Separate meeting sessions for the various Technical Councils**
 2. **ASCE New Utility Engineering Institute: Overview of Activities** – potential speakers John Campbell, Drew Markowitz, Jim Anspach, Cesar Quiroga, Ken Kerr
 3. **Specific utility design ideas - Good subject if we get innovative ideas from several DOT's to save money and time.** – The Louisville Southern Indiana Ohio River Bridge Project with potential speakers from Walsh Construction and Kenny Franklin.
 4. **Soft Clash Detection & 3D modeling: What are states are doing?** – Potential speakers include David Unkefer FHWA, Francesca Maier (EDC3 National Coordinator), Nelson Smith
 5. **Best practices for certain types of utilities / Use of utility representatives** – Potential speakers representing Florida utility companies
 6. **Master Agreement Utilization for Utility Coordination on DOT Projects.**

New Discussion Items: No new items.

Actions Items: Finalize report, get final comments, and submit annual report.

Future Meetings: March, June, October, December 1:00 PM to 2:30 PM EST

Appendix A – Member Contact List

AGENCY	FIRST_NAME	LAST_NAME	WORK PHONE #	WORK EMAIL ADDRESS
Alaska DOT	John	Linnell	(907) 269-0686	John.linnell@alaska.gov
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